



ExperimentaDesign Lisboa 2009 is looking for

exhibition assistants

from September 9 to November 8.

Main tasks:

- Welcome:
 - Outline the exhibition route to visitors upon arrival
 - Answer questions and provide information on the exhibition contents
 - Assist disabled/physically challenged visitors
 - Control the visitor flow throughout the exhibition space
- Ticket office:
 - Assist ticket sales and cloakroom services
 - Receive and confirm requests for guided tours
 - Record sales and visitor numbers
- Venue logistics:
 - Opening and closing the exhibition
 - Maintenance and monitoring of venue and items on display
 - Report regularly on the exhibition's general condition

Candidate profile:

- Preference is given to candidates with specific background education: undergraduate degree in Design or Architecture
- Experience in working with the public, education service or teaching projects (preferential factor)
- Punctual and responsible
- Team player
- Versatile and good organisational skills
- Good communication skills, especially in interpersonal interaction

Other valued knowledge:

- Good knowledge of spoken English or other languages
- Previous participation/work in Exhibitions, Conferences; cultural interests

Send applications to edu@experimentadesign.pt until **September 30**.

The selected candidates will be requested to attend a mandatory, unpaid training session.



EXD'09 LISBOA

ExperimentaDesign

09 Setembro — 08 Novembro 2009